

Iris Häussler: *Honest Threads*

FAQ/How to Contribute

1. What do you need from me?

- A) The clothing item you are lending to the project.
- B) The story recounting the personal significance of the clothing item lent.
- C) A photograph of you or the original owner wearing the item submitted.
- D) And a signed loan agreement form.

2. What happens with the things I am lending you?

- A) The clothes displayed in the exhibition will be lent to the public to be worn for a few days and then returned. Borrowers will then share their experience of wearing this garment and its story. To make sure that the clothes are returned, borrowers will be required to sign a loan agreement and to leave a \$500 credit card deposit for the duration of the loan.
- B) The photographs and the stories will be formatted, framed and displayed as part of the installation.
- C) At the end of the project garments will be dry cleaned before being returned to owner. Please let us know if you prefer your garment to be returned without being cleaned.
- D) The artist reserves the right to select clothing items that will be included in the final installation. Any items that cannot be included will be returned to the owners.

3. How can I get my contribution to you?

- A) Call us to determine what is the easiest way for you to get your contribution to us
- B) Or, you can include everything in one package and mail it or drop it off to the Koffler Gallery.

4. Can I send the story and photograph in electronic format?

- A) You can either print your story on a piece of paper or save it on a CD-rom. Include this in your complete package. Or you can send it separately in electronic format (Word document) by e-mail. You can also tell it to us over the phone or in person and we can transcribe it. Changes cannot be made after submission.
- B) The photograph as well can be submitted either as a hard copy or a high resolution JPEG.

5. Will original photographs be returned?

Yes. Any original photographs you lend us can be returned to you after the end of the exhibition, upon your request.

5. When do you need this?

We need to receive your contribution before December 19, 2008. Exceptional arrangements can be made, please contact us by phone or email for specific inquiries. We will need to keep your contribution for the whole duration of the exhibition (January 22 to March 8, 2009). The items will be returned to you within 30 days after the end of the show.

**For any further questions please contact Mona Filip, Curator, Koffler Gallery
at 416 636 1880 x270 or mfilip@kofflerarts.org**